

**GOVERNMENT OF MEGHALAYA  
POLITICAL DEPARTMENT**

No. POL.75/2020/PtI/52

Dated: Shillong the 1<sup>st</sup> July, 2020

**ORDER**

Sub: **Procedure for issue of Entry Pass to Meghalaya - regarding.**

All Deputy Commissioners are to note the following revised procedure for issue of Entry Pass to Meghalaya through the Meghalaya State Portal.

1. Mandatory online application by the Applicant.
2. Verification of the data & documents uploaded by designated staff of DC Office.
3. Deputy Commissioner / Designated Officer to approve/reject the application form.
4. Random Registration ID will be generated by the system with intimation to the applicant through SMS automatically.
5. Applicant can download the digitally signed Registration ID from the portal using the unique reference ID.

**Acceptable Documents to be uploaded during the registration by the applicant (any one):**

1. Passport / Aadhaar / Drivers' License / PAN Card / EPIC of the Applicant.
2. Passport / Aadhaar / Drivers' License / PAN Card / EPIC of Parent/Guardian in case of Minor (For Citizens of Meghalaya)
3. Movement Order or Leave Certificate in case of Armed Forces personnel.
4. ID of Immediate Family members of the people serving in the State (Parent/ Spouse /Children)

**Entry into the State to be permitted from the following check gates:**

1. Bajengdoba, North Garo Hills
2. Byrnihat, Ri Bhoi District
3. Ratacherra, East Jaintia Hills
4. Tikrikilla, West Garo Hills

**Transportation:**

1. Traveling by Flight / Train: The Transport Department will arrange vehicles to pick-up passengers from Guwahati Airport and Guwahati Railway Station on payment basis.
2. Traveling by own vehicle: Applicant to apply for Vehicle Transit Pass using the unique reference ID.

The Application Template and Process Flowchart are enclosed herewith for information. Entry into the State shall be permitted subject to strict compliance with the Health protocols of the Government of Meghalaya.

This Order shall come into force with immediate effect.



(M.S. Rao)

Chief Secretary

Government of Meghalaya

**Memo No. POL.75/2020/PtI/52-A**

**Dated: Shillong the 1<sup>st</sup> July, 2020**

Copy to:

All Deputy Commissioners, East Khasi Hills/West Khasi Hills/East Jaintia Hills/West Jaintia Hills/RiBhoi/South West Khasi Hills/East Garo Hills/West Garo Hills/North Garo Hills/South Garo Hills/South West Garo Hills Districts, Meghalaya for kind information and necessary action.

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Secretary to the Government of Meghalaya  
Political Department