

Position: Editor & Sub-Editor

No. of Position: 1

Location: Noida

Job Description

- Editorial enhancements
- Checking of final proofs for printing
- Liaising with production department.
- Making sure that publications are printed on time

Desired Profile

- Preferably as editor in Publishing House
- Worked on books, periodicals and journals.
- Strong vocabulary, punctuation, and grammatical skills.
- Meeting deadlines.
- Excellent grammar and spelling skills
- An eye for detail and be very accurate in their work

Qualification: Law Graduate

Experience: 1 to 3 years

Remuneration: Best in the Industry